



### Sponsorship/Donation Application

All requests should be emailed to: [FBTcommunitycares@go2fbt.com](mailto:FBTcommunitycares@go2fbt.com)

First Bank Texas has a long-standing commitment to support the communities we serve across Texas. We are proud to partner with a diverse group of nonprofits that provide and create a greater sense of community here at home. While we generously fund various organizations, we simply cannot fund every request. We consider requests without regard to race, gender, disability, religion, ethnicity or sexual orientation.

**Help us, help you!** Due to the demanding regulatory environment the bank is required by the government to know and report how donated funds are distributed and used. Please have patience with this process as First Bank Texas is heavily monitored by our regulators to ensure we demonstrate compliance through this process.

First Bank Texas will accept grant/sponsorship applications on a monthly basis. The application deadline falls on the first business day of each month. All applications for sponsorship must be received at least 90 days prior to the event date.

### GRANT AND SPONSORSHIP APPLICATION GUIDELINES

First Bank Texas supports charitable organizations that enhance the quality of life in our community of bank locations. First Bank Texas prefers to support organizations with a 501(c) (3) tax-exempt status.

1. First Bank Texas will prioritize funding of organizations where the results will benefit youth and social needs for the community and society at large.
2. First Bank Texas prefers to fund specific programs, events and projects.
3. First Bank Texas will consider funding to organizations no more than once in a calendar year.
4. Funds will be disbursed no more than 60 days prior to the month in which the program, event or project takes place. It will be the responsibility of the organization to invoice First Bank Texas for the committed amount of funding.
5. It will be the duty of the organization to furnish First Bank Texas with a completed grant/ sponsorship application. Subsequent applications for organizations that fail to submit the required reports may not be eligible for consideration.

### FUNDING RESTRICTIONS

First Bank Texas will not provide funding to the following:

1. Organizations outside of our community of bank locations.
2. Individuals
3. Political campaigns or organizations that publicly take political positions
4. Conduit organizations where funding will be directly passed to other 501(c) (3). First Bank Texas will consider sponsorship of a conduit organization's event.
5. Travel, trips and related expenses
6. Deficit reduction
7. Operational Expenses
8. Projects that have already been completed or that will be held prior to the funding decisions
9. Research organizations or projects
10. Startup costs for organizations



AMOUNT REQUESTED \$ \_\_\_\_\_

This application must be completed in its entirety to be considered for funding. Once submitted, you will hear back within two weeks of the application deadline.

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Are you 501 (C) (3)? Yes or NO

If Yes, what is your tax ID Number: \_\_\_\_\_

**ORGANIZATION'S AREA OF FOCUS - Please check all that apply**

- Community Development Environmental
- Family Services
- Human Services
- Arts
- Youth Education

**BANKING RELATIONSHIP**

Is the organization a customer of First Bank Texas?

- Yes
- No (A banking relationship with First Bank Texas is not required to receive a donation or sponsorship. FBT Customers are given a higher priority.)

**COMMUNITY REINVESTMENT ACT**

Does the organization provide programs or services for low- to moderate-income individuals/families?

- Yes
- No

If so, please provide documentation on organization letterhead with the organization's mission.

On a **separate sheet of paper**, please provide the following information:

1. Organization's mission
2. List of the Board of Directors with job title or community liaison
3. Description of proposed sponsorship or donation including the following information:
  - A. Description of the project or event: what, where, why and how?
  - B. Community needs this project will serve.
  - C. Number of people who will be served by the project.
  - D. Anticipated budget for the project.
  - E. Will First Bank Texas be the exclusive bank institution sponsor?
4. Description of sponsorship benefits (ex. publicity, advertising, access to event, mailing list appearances, social media, etc.)

Any additional information you feel we should consider for your request?